Using the data supplied from Registration System:
Sign into UCR (www.ucr.in.gov) - Under Reports and go to
Vehicle count audit by state

Copy and paste data to the audit records tab of the UCR Audit List Template.

Motor Carriers are sorted into UCR payment categories B - F based on the number of commercial motor vehicles listed in the Motor Carrier Management Information System (MCMIS).

The vehicle categories E and F are audited at 100% and the vehicle categories B, C and D are audited at 3%.
State UCR Audit – Flow Chart

**Review Carrier in MCMIS**
Select “Show all detail” to display MCS-150 date and number of CMV’s. (Driver information can be helpful).

**Review UCR data from Indiana/Safer:**
If the UCR payment/bracket coincides with the number of CMV’s, document and close the audit.
If the UCR payment/bracket is different, mail audit letter to the MC.

**Review and validate vehicle information provided by the MC:**
- Intrastate
- Small Vehicle
- CMV

**Intrastate vehicles**
If yes, remove from count.
If no, continue on.

**Using VIN Decoder, verify commercial motor vehicle (CMV) status.**
If not a CMV, remove from count.
If CMV, continue on.

**Collect the data, determine ending results.**

**Follow Up**
If audit validates underpayment, mail a request/invoice to the motor carrier for the onetime adjustment to their UCR payment.

**No Payment**
No payment within 30 days, mail 2nd request.
No payment within 10 days of 2nd request, process for civil assessment – non-compliance of 49 CFR Part 367.30, or your State’s jurisdiction.

**Take additional step to verify IRP Registration, State agency and/or UCRLink**
When using UCRLink, make sure dates match registration time being audited.